

Welcome to Pelham! We're glad you'll be joining our school community. Our school system includes two elementary schools (grades K-5), one middle school (grades 6-8), and one high school (grades 9-12). Visit Pelham City Schools --> About Us --> Our Schools to learn more about our schools, find contact information, and explore each school's website.

## STEP 1

**Pelham students in Kindergarten through fifth-grade attend Pelham Oaks Elementary and Pelham Ridge Elementary. If your student will be in elementary school, visit PelhamCitySchools.org to determine which elementary school your student is zoned to attend.** For zoning information, visit PelhamCitySchools.org. Click For Parents --> Enrollment & Registration --> Zoning.

## STEP 2

**Create a PowerSchool account for your student.**

Visit PelhamCitySchools.org. Click For Parents --> Enrollment & Registration --> New Students. Click the link for New Students and create a PowerSchool account for your student. Complete all required information and submit the form online.

## STEP 3

**Set up an appointment with the school registrar.**

Once you have completed the online registration process, call the school where your student is zoned to attend, and set up an appointment to complete registration.

## STEP 4

**In order to register your child for school, several documents are required. Please bring all documents with you to your appointment with the registrar.**

### WHAT TO BRING:

- Parent or legal guardian must enroll the student. A photo ID is required.
- Current, up-to-date Alabama Immunization Form for student
- Birth Certificate for student
- Social Security Card for student (not mandatory, but if you would like to use for student identification purposes, please bring the card)

(More information on next page)

## WHAT TO BRING, CONTINUED

- Custody Papers, if applicable. Final/current order with judge's signature must be submitted.
- Proof of Residence - All students are required to provide TWO (2) of the following current residence verification documents. Options are:
  - - Current utility bill or utility deposit receipt (disconnect notices are not allowed)
  - NOTE: Two different utility bills or receipts are acceptable
  - - Current lease agreement (listing occupants) OR receipt for rent or house payment (must include address)
  - - Current U.S. government communication (i.e. Social Security, income tax)
  - - Property deed (parent/legal guardian must reside full-time at the residence)
  - - Current vehicle registration (car tag)
  - - Current home owner's or renter's insurance policy

## SUMMER VERIFICATION DATES FOR PROOF OF RESIDENCE

**Final proof of residence must be completed for ALL students during one of the dates listed below.** You may choose any date and school to complete this step, no matter which school(s) your student(s) attend.

**July 2, 2019 at Pelham Ridge Elementary from 8 am - 1 pm**

**July 9, 2019 at Pelham High School from 2 pm - 6 pm**

**July 16, 2019 at Pelham Oaks Elementary from 8 am - 1 pm**

**July 23, 2019 at Pelham Park Middle School from 2 pm - 6 pm**

Summer verification for proof of residence can be completed for all registered students at ANY school. (For example: If you have students that attend Pelham Oaks and Pelham Park and you reside in Panther Ridge, residence verification can be completed for both students on the date that is most convenient for you.)

**Pelham Oaks Elementary**  
**2200 Highway 33**  
**205.624.3703**

**Pelham Park Middle School**  
**2016 Pelham Park Boulevard**  
**205.624.3702**

**Pelham Ridge Elementary**  
**251 Applegate Parkway**  
**205.624.3704**

**Pelham High School**  
**2500 Panther Circle**  
**205.624.3701**